

COUNTY OF YORK

MEMORANDUM

DATE: March 8, 2005 (BOS Mtg. 4/19/05)

TO: York County Board of Supervisors

FROM: James R. McReynolds, County Administrator

SUBJECT: Telephone Services Agreement with York/Poquoson Department of Social Services

Issue

Staff has negotiated a telephone services agreement with the York/Poquoson Department of Social Services. Adoption of the attached resolution would authorize the County Administrator to execute the proposed agreement.

Background

Since 1993, the York/Poquoson Department of Social Services has leased from the County a portion of the second floor of the Public Safety Building ("premises") located on Goodwin Neck Road and desires to renew an agreement which has been in effect during that time (as amended and renewed in 2000) for telephone services for the premises. Telephone service is provided through the County's PBX (telephone switching equipment) and through our voice mail system. The Department of Social Services assumes the responsibility under this agreement for the maintenance and replacement of telephone sets.

Agreement Terms and Conditions

The principal terms and conditions of the agreement include the following:

- Term of agreement - The agreement covers services for 5 years. This is a continuation of an existing agreement, and the effective date of March 23, 2005, has been chosen to coincide with the termination of the existing agreement.
- Fees - York/Poquoson Department of Social Services will pay to the County the sum of \$2,000 per month for fiscal year 2006 and \$2,225 per month for fiscal years 2007-2010 for telephone services provided pursuant to the agreement. York/Poquoson Department of Social Services shall also reimburse the County for all long distance charges billed to any of the telephone lines provided to the premises.

Recommendation:

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I recommend that the Board adopt proposed Resolution R05-49, which authorizes the County Administrator to execute for and on behalf of the Board a telephone service agreement with the York/Poquoson Department of Social Services, including any necessary amendments thereto, that has been approved as to form by the County Attorney.

Peters/3833:aer

Attachment: Proposed Resolution R05-49